Newport Lakes Primary School

Green Procurement Policy

11 May 2015
Declaration of Commitment

At Newport Lakes Primary School we will endeavour to embed sustainable practices in our school culture through explicit teaching and through demonstrating sustainable practices in our school’s operations.

Through this we will foster an appreciation and understanding of the environment. Our school community will be enlightened and informed, and able to make choices that will contribute to a more sustainable world.

Purchasing and procurement

Purchasing decisions made by Newport Lakes Primary School have the potential to reduce our environmental impact and to influence our community. Purchasing and procurement decisions will be made with consideration to:

- Reducing the amount of waste coming into the school
- Reducing the amount of water, electricity and gas used
- Improving biodiversity in the school grounds
- Demonstrating our commitment to a more sustainable world.

To do this, when making procurement or purchasing decisions we will consider the following:

a) Make environmentally sound purchasing decisions:
   I. Purchasing decisions made in the context of the waste hierarchy to reduce, reuse, recycle
   II. Purchasing energy and water efficient products
   III. Purchasing products made from recycled materials
   IV. Purchasing products that can be reused or recycled
   V. Purchasing and planting indigenous or native plants
   VI. Where possible, purchasing from local suppliers, with a 5% pricing variation permitted
   VII. Purchasing 100% recycled paper
   VIII. Purchasing decisions will be made on the basis of value for money rather than just the cheapest up-front price
   IX. Supporting businesses that also have sound environmental management practices.

b) Investigate the viability of purchasing Green Power or alternative power generation sources;

c) Ensure that all contracts incorporate sustainability principles; and

d) Review this policy every 3 years in conjunction with the School Environment Management Plan.

This policy was endorsed by School Council on 11 May 2015.